

**Message: RE: The Haven of Grace march invoice****✉ RE: The Haven of Grace march invoice****From**

Kraft, Emily

**Date** Friday, March 3, 2017 1:47 PM**To**

'Andrea Vent'

**Cc**[HOG Invoice Template.xlsx](#) (15 Kb HTML)

This template should have more space. Sorry about that.

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**From:** Andrea Vent [mailto:[AVent@havenofgracestl.org](mailto:AVent@havenofgracestl.org)]**Sent:** Friday, March 03, 2017 1:46 PM**To:** Kraft, Emily**Subject:** RE: The Haven of Grace march invoice

Sorry it doesn't give us enough room. I tried to adjust but couldn't find the lucky touch. Andrea

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**From:** Kraft, Emily [mailto:[Emily.Kraft@oa.mo.gov](mailto:Emily.Kraft@oa.mo.gov)]**Sent:** Friday, March 03, 2017 1:30 PM**To:** Andrea Vent**Subject:** RE: The Haven of Grace march invoice

Hi Andrea – You will need to enter an amount for the prior invoiced total (cell C19). This should be the invoice amount for February (which is the exact same amount as for March, so this month it's easy). If the template doesn't give enough room to show the amount, let me know and I will send you a modified template.

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**From:** Andrea Vent [mailto:[AVent@havenofgracestl.org](mailto:AVent@havenofgracestl.org)]**Sent:** Friday, March 03, 2017 1:25 PM**To:** Kraft, Emily**Subject:** The Haven of Grace march invoice

Emily, please let me know if I need to do anything else.

*Andrea Vent*

Executive Director

The Haven of Grace

[www.havenofgracestl.org](http://www.havenofgracestl.org)

Main: 314-621-6507

Cell: 314-920-7306

1225 Warren Street

St. Louis, MO 63106

## mission

Serving women who are young, pregnant and homeless, we provide a safe, nurturing home, educational programs and long-term support for mother and child. Founded in faith, we instill hope, dignity and the pride of independence, one family at a time.

# Invoice

<b>19</b>	\$ 132,545.40	\$ -	\$ 26,509.08
<b>20</b>	Quarterly expenditure		\$ -
<b>21</b>	adjustment:		
<b>22</b>			
<b>23</b>	Total Due:		<b>\$ 26,509.08</b>
<b>24</b>	Allocation	\$	
<b>25</b>	Remaining		106,036.32
<b>26</b>			
<b>27</b>			
<b>28</b>			
<b>29</b>			
<b>30</b>	Signature: _____		
<b>31</b>			
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